**DEPARTMENT OF THE ARMY**

**JROTC INSTRUCTOR GROUP**

**KENWOOD HIGH SCHOOL**

# WELCOME JROTC CADETS AND PARENTS - LET I Syllabus

**1**. The purpose of this letter is to assist cadets and parents in preparing for and excelling in the JROTC program. Included in this letter is information concerning the training, grading policy, required supplies, co-curricular teams, activities and events.

**2.** Army JROTC is a **voluntary** program that is available for 9th-12th grade students. The mission of JROTC is “To Motivate Young People To Be Better Citizens.” One of the primary sub-goals is to help cadets graduate from high school, by providing opportunities to acquire the knowledge, discipline and sense of responsibility to take charge of their future. Cadets who enroll in the program must agree to abide by the standards governing conduct, appearance, and participation. Failure to comply with these standards may result in reductions in rank, disenrollment, removal from the program or not being allowed to return in future years.

**3**. The **grading scale** is the same in JROTC as it is in other classes. (100-93 A, 92- 85 B, 84-75 C, 74-70 D, Below

70F). JROTC courses consist of classroom instruction and activities outside of the classroom. Because of the

variety of activities and instruction cadets are exposed to, and the importance of each portion, the following

grading scale is used:

**Academics** = weekly grades per lesson ranging from 10 points to 100 points ( depending on the lesson and assignment)

**PT** = 50 points per day, total 100 points per week

**Uniform** = 100 points per uniform day (provided the uniform is worn correctly accounting to Army standards, violations will result in a lower grade)

**Program Participation/Leadership** = 25 points per week

1. **The Academic portion** includes: Units 1) Citizenship in Action, 2) Leadership Theory and Application, 3) Foundations for Success, and supplemental materials.

Graded materials include authentic assessments, exercises, quizzes and tests which will be used

throughout the year to enhance and assess the cadet’s academic progress. Presentations, research papers, essays and

reports will be assigned to enhance cadets' research, reading, presentation and writing skills. Cadets who refuse to do

academic work may be removed from the program or may not be allowed to return in future years.

**B. Physical Training (PT) :** **All** cadets are required to participate in PT. Part of the grade is earned for dressing out

(see PT uniform requirements at #7) the other part is for participation and effort. PT will normally be conducted on

Mondays and Fridays. Cadet challenge scores are included in the PT portion. Cadets who fail to participate fully in PT may be removed from the program or may not be allowed to return in future years.

Notes:

1). Cadets who are absent on PT days will be required to make up the PT after school, within three days of the absence unless they bring a note from their parent/guardian or doctor verifying that they have a serious illness or injury precluding them from participating in PT. No more than 3 Doctor or parent notes will be accepted per semester. Doctor’s notes are required for extended illness or injury, explaining what activities cadets can and cannot do. Alternate assignments may be given to cadets with extended periods of illness or injury. Cadets who are present on PT days with a note for illness or injury must dress out to receive credit.

2). Cadets who fail to dress out, yet participate will earn partial credit.

**C. Uniform wear/ Inspection**: Each cadet will be issued a complete CLEAN uniform and will be responsible to ensure the uniform and accessories are properly maintained (EVERYTHING BUT THE SHIRT MUST BE DRY CLEANED), accounted for and cleaned prior to turn in. Cadets who lose or fail to properly maintain the uniform will be required to replace the damaged or missing item(s). Cadets will wear their uniform weekly, normally on Thursday. To receive credit for uniform day, cadets will correctly wear their uniform the ***entire*** day (7:25-2:25) and participate in the inspection and drill. If a cadet is absent on uniform day, the uniform will be worn on the next non-PT day to receive credit. If a cadet is in school on uniform day but fails to wear the uniform, they will receive a zero for the uniform inspection. Upon making up the uniform wear (the next day), their inspection grade will be automatically reduced by 20%. ***It will be extremely difficult for cadets to pass if they fail to wear the uniform as required.*** Cadets who fail to correctly wear their uniform may be removed from the program or may not be allowed to return in future years.

**D. Leadership** is a large portion of a cadet's grade. It covers many areas including; Setting Appropriate Examples, Attitude, Military Bearing, Initiative, Adaptability, Preparedness, Personal Conduct (in all school activities), Grooming and appearance standards and class participation. Poor examples of leadership, such as infractions of the topics listed above, improper behavior in any class, being assigned to ISS, detention or suspension will affect grades and rank/ promotions. Cadets who fail to demonstrate good leadership may be removed from the program or

may not be allowed to return in future years.

4. **Hair and grooming standards for JROTC cadets are modified from U.S. Army regulations**.

Your attention is Directed to the following key points:

1. **Male Cadets:** Will be clean-shaven at all times (A properly worn Mustache is allowed). Hair will be

neatly trimmed (blocked or tapered) at all times and must not present a bulky appearance. Hair must be off

the ears and collar. “Fad” hair styles such as “corn rows” “Mohawks” and “dread locks” are not permitted.

Hair may not be dyed in a manner which does not complement the uniform. In all cases the style of haircut

must allow military headgear to be properly worn.

1. **Female Cadets:** In uniform, Female hair must be worn in a style as to be above the lower edge of the

collar. Hair ornaments such as berets must be either black or match the natural color of their hair. Hairstyles

and hair color must complement the uniform and allow for proper wear of military headgear. Makeup to

include nail polish must be conservative and compliment the uniform.

**C. Body Piercings:** When in uniform all cadets will observe the following restrictions. Male cadets may not

wear any form of piercing including earrings. Female cadets may not wear any form of piercing except

earrings, which is limited to one set of round studs (no larger than ¼ inch) in the following colors: silver, gold,

pearl, or diamonds (no shapes such as hearts, butterflies or any others shapes, round STUDS ONLY)

**D. Failure to comply** with the above mentioned Uniform Standards will result in actions ranging from

“on the spot corrections” and loss of points from their weekly uniform or leadership grade for minor

infractions to confiscation of the uniform, loss of cadet privileges, reduction in rank, and the cadet’s status

changing from cadet to student.

**5.** **Co-curricular activities (Teams):** Our program offers Raider, Armed and Unarmed Drill, Color Guard, Saber,

Flag Detail, and Air Rifle teams that compete and perform locally and across the country throughout the school year. Cadets

are strongly encouraged to participate on these teams, however participation is not mandatory. To be eligible to participate

on these teams, cadets must have parental approval, an athletic physical (Raiders), maintain appropriate passing grades, and

remain free from negative disciplinary actions.

**6.** **Activities and events:** Each year the Battalion marches in a parade, normally the Clarksville veterans day parade in November. The parade is mandatory. There are numerous volunteer opportunities for community service/support activities. Cadets who present positive attributes are highly encouraged to participate in these activities. Fundraising opportunities will be available for cadets wishing to support the program. Each spring, the Battalion hosts a Military Ball for all cadets in good standing.

**7.** **Required Items:**

A. Two pocket folder, loose leaf paper, a black pen and pencil.

B. **PT Uniform consisting of:**

**1. Black or dark Blue sweats or athletic shorts. (Blue jeans, dress shorts, cut offs,**

**Spandex or shorts above mid-thigh are NOT allowed).**

**2. Plain white T-Shirt, JROTC, Kenwood School, or Army PT shirt.**

**3. White socks, non-scuff gym shoes and a combination or key lock.**

**Note:**

**Many students have lost valuables because they failed to secure their gym lockers with a lock. Cadets are NOT issued Gym lockers. They only use available lockers on days that JROTC has PT.**

**8.** **Remember, JROTC is an elective course. Enrollment in JROTC signifies that you will comply with the policies and procedures established for this course. Cadets who fail to comply with the established standards may be: Removed from the program, restricted from returning in future years, reduced from cadet to student status, and/or denied recommendation for advanced status should they apply for ROTC scholarships or entry into the military. SIMPLY CHOOSING JROTC AS YOUR FOCUSED ELECTIVE DOES NOT GIVE YOU THE RIGHT TO BE IN JROTC FOR THREE OR MORE YEARS. YOUR OPPORTUNITY TO RETURN WILL BE BASED ON YOUR ADHERENCE TO STANDARDS AND PERFORMANCE.**

**9.** Thank you for entering the JROTC program. If you have any questions, please feel free to contact us at 931-905-7900

or email an instructor: [james.baker@cmcss.net](mailto:james.baker@cmcss.net), [steven.mellar@cmcss.net](mailto:steven.mellar@cmcss.net), or [stephone.duncan@cmcss.net](mailto:stephone.duncan@cmcss.net) .

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Cadet Name) understand the information provided in this letter

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Cadet Signature)

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Parent Name) understand the information provided in this letter

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