

Clarksville-Montgomery County School System (C-MCSS)
Kenwood High School

COURSE SYLLABUS. Army Junior Reserve Officers Training Corps (JROTC) Leadership, Education & Training School Year (SY) 2020-2021.

INSTRUCTORS:

Senior Army Instructor LTC (Retired) Brady Gallagher, LET 3 and 4, Co-Curricular: Robotics Team and Raider Team Coach, brady.gallagher@cmcss.net, 931-905-7900, Room D-103.

Army Instructor CW5 (Retired) Steven Mellar, LET 2, Co-Curricular: Rifle Team and JLAB, steven.mellar@cmcss.net, 931-905-7900, Room H-101.

Army Instructor CSM (Retired) Robert Johnson, LET 1, Co-Curricular: Drill Teams Coach, robert.johnson@cmcss.net, 931-905-7900, Room G-109.

COURSE DESCRIPTION. The Junior Reserve Officer Training Corps (JROTC) is a *voluntary* program that teaches high school students (also known as Cadets) the value of citizenship, leadership, service to the community, personal responsibility, and a sense of accomplishment, while instilling in them self-esteem, teamwork, and self-discipline. **This is NOT a military recruiting program!** The mission statement reflects the overall meaning and purpose of JROTC, which is “To Motivate Young People to be Better Citizens” by preparing high school students for responsible leadership roles while making them aware of their rights, responsibilities, and privileges as American citizens. The program promotes graduation from high school by reinforcing many of the state required core classes in our curriculum and improving ACT scores for our Cadets. Many of the lessons taught in JROTC are mirror images of lessons taught in Math, English, Science, History, US Government, Social Studies, Speech, Health, Geography and Physical Education. We make our classes more challenging by providing Leadership, Education and Training (LET) with rewarding opportunities that will benefit the student, community, and nation in the present and future. JROTC is a four year program that builds upon the previous year’s accomplishments. The progressive model looks like this; Freshman = LET1, Sophomores = LET2, Juniors = LET3. Seniors = LET4. There are exceptions to this model that must be approved by the Senior Army Instructor. Cadets’ behavior that is not in keeping with the C-MCSS Policies, Kenwood High School Policies, US Army Cadet Command Policies, Cadet Creed, or otherwise brings discredit to the Kenwood High School JROTC program may be removed or not permitted to advance to the next LET Level. Cadets remaining in the JROTC program are Cadets that are passing classes, participating in JROTC activities, and maintain a good reputation in our community.

LET 1: Cadets permitted to enter the JROTC program are given the opportunity to expand their high school and life experiences far above their peers. Cadets are introduced to and expected to follow the principles in the Cadet Creed. Cadets are given opportunities to earn promotions as they advance through their 1st year of JROTC. Typically, these Cadets should earn the rank of Cadet Private to Cadet Sergeant. Curriculum focus is on Personal Appearance and Wearing

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Business Attire (Uniform), History of JROTC, Customs and Courtesies, Leadership, Learning Styles, Study Skills, and Communication.

LET 2: Cadets selected to advance to their 2nd year of JROTC are entering a year of Leadership exploration that will help them determine if they choose to take the role of Cadet Officer or Cadet Non-Commissioned Officer in future years in the program. Cadets are given opportunities to earn the rank of Cadet Sergeant, Staff Sergeant, or for those exceptional Cadets, Cadet 2nd Lieutenant. Curriculum focus is on Healthy Living, Geography, History of our Government, First Aid, Our Rights, Citizen Responsibilities, and Leadership.

LET 3: Cadets selected to advance to their 3rd year of JROTC are taking on increased leadership responsibilities within the Battalion. Typically, LET 3's will attain rank as a Cadet Officer or Cadet Non-Commissioned Officer (NCO). Curriculum focus is on Leadership Development, Managing People, Writing, Public Speaking, College and Career Readiness, and Financial Planning.

LET 4: Cadets selected by the Senior Army Instructor to advance to their 4th year of JROTC are responsible for leading a Battalion comprised of 200- 300 Cadets. These Cadets will attain the rank of Cadet Captain or above and Cadet Master Sergeant or above. Curriculum focus is on Leadership, Management, Communication, Public Speaking, Teaching, College and Career Choices, and Financial Management.

CREDITS. Cadets that pass each LET Level may receive an Elective Credit. JROTC (2 successful years = Lifetime Wellness (1 credit) and Physical Education (.5 credit). JROTC (3 successful years) = US Government and Civics (.5 credit) and Personal Finance (.5 credit). Each credit requirement may only be met once. Taking a subsequent course that meets the same requirement is considered an "audit" and is not counted for credit or calculated in grade point average (GPA).

PREREQUISITES. Request through Guidance Counselor and Approval from Senior Army Instructor (SAI).

REQUIRED RESOURCES (all supplied by JROTC, C-MCSS, or Kenwood High School). Textbook (bound or digital); Cadet Portfolios (digital), C-MCSS Issued Student Laptop; and Army Service Uniform (ASU).

ATTENDANCE & MAKE-UP WORK. The key to success in meeting program competencies and objectives is to attend class at the proper time, in the proper uniform, with the proper positive mindset. JROTC attendance and Make-Up Work policies are the TN State Policy and the C-MCSS Policy. An absence is defined as missing 10 or more minutes of the class period. Make up work: (including suspension and remandment), upon the first day of returning to class, it is the student's responsibility to make contact with the instructor regarding make-up work. In the event of a school Absence; for any reason, any assignments given during that absence shall be completed. Missing assignments must be completed within a number of days

equal to the number of consecutive days of the excused absences. A grade of “0” will be entered into the grade book for any missing work until the assignments have been completed and turned in to the instructor. Late assignments that have not been submitted within the TN State and C-MCSS “Make-up Work” policy will receive a grade of Zero/0.

GRADING. JROTC courses consist of classroom instruction and activities outside of the classroom. The grading scale is the same as other classes at Kenwood High School (93-100 A, 85-92 B, 75-84 C, 70-74 D, 69 Below F). JROTC grading is in compliance with Kenwood High School Grading Policies. The 1st 9 weeks grade = 40% of the semester grade. The 2nd 9 weeks grade = 40% of the semester grade. The Semester Exam = 20% of the semester grade. The 2nd semester grading procedure matches the 1st semester formula. We also use the standard five grading areas found in PowerSchool: Classwork, Assessment, Homework, Other, and Projects. Each is worth 20% which ensures that our Cadets are well rounded and participate in all areas of the JROTC Program. Cadets may also compete for promotion to higher rank and positions of greater responsibilities. Cadets that are doing well in all areas of JROTC and Academics will have a better chance for promotions. Cadets may also earn promotion points by participating in the following Co-Curricular activities after school: Drill Teams, Raider Team, Air Rifle Team, the Leadership/Academic Bowl Teams, and Robotics.

CLASSWORK. In order to earn classwork points, Cadets are expected to accomplish the following: Be on time and prepared to participate in all assigned/directed events for the class period; Recite the Pledge of Allegiance (1st Period only), the Cadet Creed, and the Preamble to the U.S. Constitution; Be in the proper uniform; Uphold the principles of the Seven Army Values, the Cadet Creed and the C-MCSS Student Code of Conduct; When placed in a leadership position – lead; When placed in a subordinate position – follow.

ASSESSMENT. Cadets are also given the opportunity to demonstrate the knowledge and skills they have acquired during assessments. Assessments are given during classroom instruction, at the end of units, and as required by the instructor to ensure learning objectives are met.

PROMOTION. Cadets use a Chain of Command similar to the military to enforce orderly conduct during their select JROTC period. All Cadets will have an opportunity to become promoted to a higher rank; either Enlisted or Officer, based upon available billets. Promotions generally require a Physical Fitness test, Drill & Ceremony test, and an oral board that consists of general JROTC related questions. There are no grades assigned to the success or failure of a Cadet’s performance during a promotion board.

ASSIGNMENTS OUTSIDE CLASS. There are times when Cadets will be expected to complete work outside of class, also known as Homework. Homework will be graded in accordance with the percentage of assignment completed and accuracy of information.

ARMY SERVICE UNIFORM AND UNIFORM DAY. Inspection of the JROTC uniform is gradable and valued at maximum of 100 points. Cadets shall wear their JROTC uniform for the entire school-day to retain their grade. Exceptions are made for Cadets who are enrolled in

Virtual Classroom or for those Cadets who must change into another attire during the school day, such as Gym Class or HVAC. Kenwood High School JROTC issues every Cadet their uniform, which consists of:

For Male Cadets- the ASU Coat, ASU Trousers, ASU Gray Shirt, Black Shoes, Necktie, Belt w/buckle, black socks, white t-shirt, and for cold weather, a Black Utility Jacket

For Female Cadets- the ASU Coat, ASU Slacks, ASU Gray Shirt, Black Shoes, Neck Tab, Belt w/buckle, White T-shirt, and for cold weather, a Black Utility Jacket.

In the event a uniform item does not fit properly, their instructor will deliver that item to a Taylor Shop for alteration. In the event a Cadet is smaller or larger than the standard size of uniforms available, that Cadet will receive a letter for the parent or guardian that directs them to visit specific Taylor Shop to have their Cadet measured. The Cadet will be issued uniform items that will be specially modified by the Taylor Shop at no cost for alteration.

There are two classifications for the Cadet Uniform: 1) the **Class A Uniform** which consists of the ASU Coat, Trousers/Slacks, Gray Shirt, Necktie/Neck Tab, Black Shoes, Black Socks, Belt w/Buckle, White T-Shirt, and all accoutrements; 2) the **Class B Uniform** which consists of Gray Shirt, ASU Trousers/Slacks, Black Shoes, Black Socks, White T-Shirt, and all accoutrements. All accoutrements; such as rank, ribbons, name tags, etc., are issued at no cost to Cadet. For correct wear of uniform and accoutrements can be viewed from the Cadet Reference which is available on the Cadet's Google Classroom Page, or on the web:

http://www.usarmyjrotc.com/doc/public/cadetPages/Cadet_Reference_V6.pdf.

For special events Cadets will be temporarily issued a Gray Beret. Cadets are responsible for accountability and maintenance of their uniform and accoutrements, however, if a uniform becomes unserviceable (torn) or no longer fits properly, the Cadet can return that uniform item to their instructor for replacement. The ASU Gray Shirt may be washed, dried, and ironed at your discretion. The ASU Coat, Slacks/Trousers, and Black Utility Jacket shall be dry cleaned only. Items that shall be turned in to KHS JROTC upon completion of the school year or disenrollment of the program are: Army Service Uniform Coat, Trousers/Slacks, Gray Shirt, Black Utility Jacket, Black Shoes, Belt and Necktie/Neck Tab. In the event any returnable items are not returned, Kenwood High School will place a lien on the Cadet's account until items are replaced, or payment of aforementioned items is made.

The Cadet Uniform Inspection Make-up Day is at the discretion of the Instructors, but for planning purposes will be accomplished on the next academic day for any excused absences from School. Cadets can make-up points caused by excused absences by wearing their uniform on the designated make-up day. Each Cadet will be graded in accordance with the JROTC Cadet Uniform Rubric, JROTC Cadet Reference, and Army Regulation 670-1.

*****NOTE: Cadets are financially responsible and accountable for all U.S. Government / JROTC property that they are issued and signed for.***** Cadets must turn-in all U.S.

Government / JROTC property and clear the Kenwood High School JROTC department at the end of the school year or if they will be transferring schools at any time during the year.

PHYSICAL FITNESS. Physical Fitness is graded and valued at 50 points for participation. Cadets must change into their physical fitness attire; called “dressing-out”. JROTC **does not** issue gym clothes for dressing-out. Appropriate gym clothes consists of athletic shirt, athletic shorts, socks, and sneakers. During the colder months, sweat shirts and sweat pants are authorized. Cadets can change into their gym clothes in the school’s locker room located in the gymnasium as available. Lockers are provided for every student, but students must provide their own lock. Cadets have the opportunity to make-up points caused by ‘excused absences’ or by failing to dress-out properly. Any Cadet wishing to make-up points must contact their Instructor to determine options. The most common method of making-up points is performing physical fitness training with the Raiders Team after school, but there are other options. Cadets who cannot perform physical fitness exercises and activities due to illness or injury must provide a note from a Medical Provider that articulates the injury or illness, and what activities the Cadet is forbidden from performing. If a Cadet can perform most exercises or activities, he or she will perform those exercises allowed by the doctor. Injured or ill Cadets will sit-out during any exercises and activities prohibited by their doctor. Cadets who experience asthma attacks shall bring their asthma-inhaler with them to physical fitness training.

FUND RAISERS. Due to associated costs of the JROTC Military Ball and extensive JROTC co-curricular activities: Drill, Raiders, Air Rifle, Robotics, and JROTC Leadership & Academic Bowl (JLAB), Cadets will be asked to participate in fund raising activities during the school year. Monies received will underwrite many expenses such as transportation, lodging, food, and entry fees. Fund Raising events are optional, however strongly encouraged, as every Cadet benefits. No grade is associated with fund raising, however, every Cadet that participates in fund raising is will receive the JROTC Fund Raiser Ribbon.

JROTC WAIVER OF LIABILITY. This is a C-MCSS Waiver of Liability and applies to all students enrolled in JROTC regardless of grade/LET Level or co-curricular involvement and must be completed and returned to the Kenwood High School JROTC Department each School Year. Enclosed is a copy of the waiver that must be completed and returned to the Instructors to be kept on file.

COMMUNICATION. Effective communication is the key to success in this program. Cadets are given many communication tools and mediums to communicate with Instructors and Cadets. The following are examples of these communication methods:

ACADEMIC COMMUNICATION:

- **C-MCSS Calendar** – annual calendar that reflects school days, holidays, and special events. It is posted on the C-MCSS website.
- **Kenwood High School Calendar** – annual calendar that reflects specific events for Kenwood High School. It is posted on the C-MCSS website, tab Kenwood High School.
- **Kenwood High School Army JROTC Knights Battalion Calendar** – annual calendar that reflects Army JROTC events and announcements. It is posted on the C-MCSS Website, Kenwood High School, Clubs/Organizations, JROTC Calendar.

- **JROTC Master Training Calendar-** annual calendar that illustrates curriculum and training events by day. Posted in each classroom and Google Classroom.
- **JROTC Weekly Class Schedule-** reflects planned daily classroom and training requirements. It is posted in each classroom and the Google Classroom.
- **Google Classroom-** daily assignments, announcements, and calendars are posted on this site. Each JROTC class and Co-Curricular Team is assigned a specific Google Classroom.

SCHOOL COMMUNICATION SYSTEMS:

Daily Announcements: up-to-date information are broadcast to each student at the beginning and ending of each school day.

PowerSchool: up-to-date grades and missing assignments are tracked in PowerSchool.

Phone Calls, Parent Teacher Conferences, and KHS Open House: two-way communication between parents/guardians and JROTC Instructors is encouraged. Conferences/Open Houses are planned and dates are posted on the C-MCSS Calendar and Kenwood High School Calendar.

Counselors: Kenwood High School Counselors are available to assist students and parents. The Kenwood High School Counselors names and contact information are posted on the Kenwood High School website under “Counselors”.

Knights Battalion JROTC Communication Systems:

- **Cadet Command Website-** Army JROTC current events and updated information is posted at usarmyjrotc.com.
- **7th Brigade, Cadet Command Website:** Army JROTC information that pertains to 7th Brigade is maintained at usarmyjrotc.com 7th brigade web portal.
- **C-MCSS Department of the Army Instructor (DAI) Website:** Red River Brigade Army JROTC information specific to the C-MCSS District on the C-MCSS Website, Instruction and Curriculum, JROTC.
- **Knights Battalion Army JROTC Website:** up to date information and current events are found on the Kenwood High School website under “Clubs and Organizations”, JROTC.
- **Google Classroom:** instructors communicate announcements and assignments to their classes and co-curricular teams.
- **Class Bulletin Boards:** each JROTC Instructor maintains bulletin boards with current information that pertains to their Battalion, Classes, and Co-Curricular teams.
- **Classroom:** during each class period Cadets are given updated JROTC information and are expected to record that information.
- **Cadet Chain of Command:** every Cadet is placed in a military style Chain of Command. The Chain of Command is responsible for ensuring all Cadets within their chain of command have the ability to receive JROTC information and important updates,

(phone call, text, twitter, email, messenger, Skype, Group Chat, personal delivery, etc.). The Chain of Command is posted in each JROTC classroom.

- **Mentoring:** Cadets will be mentored by their JROTC Instructors and their Cadet Chain of Command.
- **Email & Phone:** Instructors will contact Parents/Guardians to discuss Cadet performance as needed. Parents/guardians are always encouraged to contact instructors to discuss Cadet performance.

JROTC CO-CURRICULAR.

- **JROTC DRILL TEAM:** Provides leadership opportunities while conducting precision military drills and exhibitions with weapons. The Color Guard presents the National Flag at various school and community events. Drill Team competes at the local, regional, and possibly national levels. Practice is after school Monday - Wednesday.
- **JROTC RAIDER TEAM:** Provides leadership opportunities while training for and competing in physically and mentally demanding competitions that include muscle endurance, distance running (1-3) miles, obstacle courses, map reading and orienteering, and rope bridges. The Raider Team competes at the local, regional, and possibly national levels. Practice is after school Monday and Wednesday. All practice times will be 2:30 to 4:00 pm unless otherwise directed.
- **JROTC AIR RIFLE TEAM:** A competitive marksmanship program that promotes teamwork, safety, self- confidence and marksmanship skills. Cadets must pass a comprehensive safety examination prior to handling any air rifles. Practice is after school on Mondays and Wednesdays.
- **JROTC LEADERSHIP AND ACADEMIC BOWL (JLAB):** A competitive program that imparts values of leadership and citizenship while preparing for higher education milestones such as college entrance exams. Practice is after school on Tuesdays and Fridays.
- **JROTC ROBOTIC TEAM:** Provides leadership and engineering opportunities by bringing STEM skills to life. Cadets are tasked to design and build robots with the purpose of competing in game-based engineering tournaments. Practice is after school daily except for Thursdays.

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Student/Cadet: Keep your SY 2020-21 syllabus for your record. Return this paper; Page 8, of the syllabus along with a completed and signed JROTC Waiver of Liability (enclosed) to your JROTC Instructor with your signature as well as signature of your Parent/Guardian. Returning the signed Syllabus acknowledgment is a graded task on PowerSchool. Suspense of turn in is **no later than September 11, 2020.**

Student/Cadet I have read the classroom syllabus, guidelines, and procedures.
I understand and will honor them.

Student/Cadet Signature _____ **Date:** _____

Parent/Guardian My son/daughter and I have discussed the syllabus, guidelines, and procedures.

I understand and will encourage my son/daughter to support them.

Parent/Guardian _____ **Date:** _____

Parent/Guardian Email Address (Optional): _____

Is there anything you would like to share about your son/daughter/child that might help the instructor know and teach him/her better?

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