DEPARTMENT OF THE ARMY

JROTC INSTRUCTOR GROUP

KENWOOD HIGH SCHOOL

WELCOME JROTC CADETS AND PARENTS TO SY 2016-2017! LET II SYLLABUS

1. The purpose of this letter is to assist cadets and parents in preparing for and excelling in the JROTC program. Included in this letter is information concerning the training, grading policy, required supplies, co-curricular teams, activities and events/

2. Army JROTC is a **voluntary** program that is available for 9th-12th grade students. The mission of JROTC is to "Motivate Young People To Be Better Citizens." One of the primary sub-goals is to help cadets graduate from high school, by providing opportunities to acquire knowledge, discipline and sense of responsibility to take charge of their future. Cadets who enroll in the program must agree to abide by the standards governing conduct, appearance, and participation. Failure to comply with these standards may result in removal from the program. LET II CADETS ARE LEADERS AND MUST SET THE EXAMPLE AT ALL TIMES.

3. The grading scale is the same in JROTC as it is in other classes. (100-93 A, 92-85 B, 84-75 D, Below 70 F). JROTC courses consist of classroom instruction and activities outside of the classroom. Because of the variety of activities and instruction cadets are exposed to. And the importance of each portion, the following weighted scale is used.

- Academics = 30% of total grade
- PT = 30% of total grade
- Uniform = 30% of total grade
- Leadership = 30% of total grade

A. **The Academic Portion includes:** Units 1 Citizenship in Action, 2 Leadership Theory and Application, 3 Foundations for Success, 4 Wellness, Fitness and First Aid, 5 GEOGRAPHY AND EARTH SCIENCE, 6 Citizenship in American History and Government, and additional materials. Graded materials include authentic assessments, exercises, hands on performance tasks, and quizzes and tests which will be used throughout the year to enhance and assess the cadet's academic progress. Presentations, re4search papers, essays and reports will be assigned to enhance the cadets' research, reading, presentation and writing skills. Grading will be rubric based.

B. **Physical Training (PT):** All cadets are requires to participate in PT. Grading will be based on dressing out (see PT uniform requirements at #7) and for performance of the assigned stretches, exercises, run, and participation in additional physical activities. PT will normally be conducted on Mondays and Fridays. Cadet challenge scores are included in the PT portion. ***It will not be possible for cadets to pass if they fail to participate in PT.***

Notes:

1.) Cadets who are absent on PT days will be requires to make up the PT after school, within three days of absence. Cadets that have a serious illness or injury precluding them from participating in PT may bring in a parental or doctor note. No more than three doctors or parent notes will be accepted per semester. Doctors' notes are required for extended illness or injury, explaining what activities cadets can and cannot do. Alternative assignments may be given to cadets with extended periods of illness or injury. Cadets who are present on PT days with a note for illness or injury must dress out to receive credit.

2.) Cadets who fail to dress out, yet participate, will earn partial credit.

C. **Uniform Wear/Inspection:** Each cadet will be issued a complete CLEAN uniform and will be responsible to ensure the uniform and accessories are properly maintained (EVERYTHING BUT THE SHIRT MUST BE DRY CLEANED), accounted for and cleaned prior to turn in. Cadets will wear their uniform weekly,

normally on Thursday. Grading will be based on proper assembly and wear of the uniform, grooming and activities performed in conjunction with wearing the uniform. To receive credit for uniform day, cadets will correctly wear their uniform the ***entire*** day (7:25-2:25) and participate in the inspection and drill. If a cadet is absent on uniform day, the uniform will be worn on the next non-PT day to receive credit. If a cadet is in school on uniform day but fails to wear the uniform, they will receive a zero for the uniform inspection. Upon making up the uniform wear (the next day), their inspection grade will automatically be reduced by 20***%. It will not be possible for cadets to pass if they fail to wear the uniform as required.*** Cadets who lose or fail to properly maintain the uniform will be required to replace the damaged or missing item(s).

D. **Leadership** is a large portion of a cadet's grade. The leadership grade will be based on: Setting Appropriate Examples, Positive Attitude, Military Bearing, Initiative, Adaptability, Preparedness, Personal Conduct (in all school activities), Grooming and Appearance standards, and class participation. Poor examples of leadership, such as infractions of the topics listed above, improper behavior in any class, being assigned to ISS, detention, or suspension, will result in loss of leadership points.

4. Hair and grooming standards for JROTC cadets are modified from U.S. Army regulations. Your attention is directed to the following key points:

a. Male Cadets: Will be clean-shaven at all times (a properly won mustache is allowed). Hair will be neatly trimmed (blocked or tapered) at all times and must not present a bulky appearance. Hair must be off the ears and collar and must conform to the shape of the head. "Fad" hairstyles such as "corn rows", "mohawks", and "dead locks" are not permitted. Hair may not be dyed in a manner which does not compliment the uniform. In all cases the style of the haircut must allow military headgear to be properly worn.

b. Female Cadets: In uniform, female hair must be worn in a style as to be above the lower edge of the collar. Hair ornaments such as berets must either be black or match the natural color of their hair. Hairstyles and hair color must compliment the uniform and allow for proper wear of military headgear. Makeup to include nail polish must be conservative and compliment the uniform.

c. Body Piercings: When in uniform all cadets will observe the following restrictions. Male cadets may not wear any form of piercing including earrings. Female cadets may not wear any form of piercing except earrings, which is limited to round studs (no larger than ¼ inch) in the following colors: solver, gold, pearl, or diamond (no shapes such as hearts, butterflies, etc. round STUDS ONLY).

d. Failure to comply with the above mentioned Army Uniform Standards will result in actions ranging from "on the spot corrections" and loss of points from their weekly uniform or leadership grade for minor infractions to confiscation of the uniform, loss of cadet privileges, reduction in rank, and the cadet's status changing from cadet to student/

5. Co-curricular Activities (Teams): Our programs offers Raider, Armed and Unarmed Drill, Color Guard, Saber, Flag Detail and Air Rifle teams that compete and perform locally and across the country throughout the school year. Cadets are strongly encouraged to participate on these teams, however participation is not mandatory. To be eligible to participate on these teams, cadets must have parental approval, an alethic physical (Raiders) maintain the appropriate passing grades, and remain free from disciplinary actions.

6. Activities and Events: Each year the Battalion marches in a parade, normally the Clarksville Veterans Day parade in November. The parade is a mandatory event. There are numerous volunteer opportunities for community service/support/activities. Cadets who present positive attributes are highly encouraged to participate in these activities. Fundraising opportunities will be available for cadets wishing to support the program. Each spring, the Battalion hosts a Military Ball for all cadets in good standing.

7. Required Items:

A. Two pocket folder, loose leaf paper, black pen and pencil

B. **PT uniform consisting of: 1. Black or dark blue sweats or athletic shorts (blue jeans, dress shorts, cut offs, spandex, or shorts above mid-thigh are NOT allowed). 2. Plain white t-shirt, JROTC, Kenwood, or Army PT shirt.**

C. **White socks, non-scuff gym shoes and a combination/key lock. Note: Many students have lost valuables because they failed to secure their gym lockers with a lock. Cadets are not issued gym lockers. They only use available lockers on days the JROTC has PT.**

8. **Remember, JROTC is an elective course. Enrollment in JROTC signifies that you will comply with the policies and procedures established for this course. Cadets who fail to comply with the established standards may be: removed from the program, reduced from cadet to student status, and/or denied recommendation for advanced status should they apply for ROTC scholarships or entry into the military.**

9. Thank you for returning to the JROTC program. If you have any question, please feel free to contact me at 905-7900 (x 2283) or email me at mitchell.ketchens@cmcss.net.

Respectfully,

1SGT (R) Mitchell Ketchens

I_____(Cadet Name) understands the information provided in this letter

_____(Cadet Signature)

I_____(Parent Name) understands the information provided in this letter

_____(Parent Signature)